

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday February 20, 2019, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Chairman Scot Cessna called the meeting to order at 8:00 a.m.

At Scott's request, a roll call was taken.

Board members present: Scott Cessna and Bruce Kelly

Board members absent: Dick Moran, Denny Stewart, Mike Robinson, Tony Roscia, and Bob Reifsteck.

Others present: Eric Wolf, Attorney Benjamin (Beard Legal Group), Josh Baker, Mandy Murphy, Ray Kennedy, Gary Williams, Sue Mckelvey and Brent Cartwright (EADS)

Public Comment Period: There were no public comments to record.

Due to no quorum there was no voting, and the treasurer's report was not given.

General Managers Report

Eric began by informing the board that PennDot has approved quite a few new GNC bus additions to AMTRAN in the future, along with tentative approval of building a future space for storage of AMTRAN vehicles.

Act 44 Performance Review

Eric briefly went over the improvement of operating costs, due to new buses and the lowered cost of running new buses.

Capital Projects-award contracts

AMTRAN has two capital projects that have been approved for funding and sent out to bid.

- Repair garage floor drains, remove old oil/water separator, fill in maintenance pit.
- Upgrade maintenance restrooms and showers for ADA and other amenities.

AMTRAN also has a capital project that has not yet been approved for funding but was sent out to bid.

- Security project for Admin Building.

Brent Cartwright from The EADS Group reviewed this information and made recommendations.

There was a short discussion on these items, but no vote. And these projects will be voted on the next board meeting.

Update procurement manual

Recent regulations have adjusted procurement thresholds, and AMTRAN staff is proposing that AMTRAN adjust their procedures accordingly.

This will be addressed at the next board meeting.

Capital Project update

AMTRAN has been moving forward with the auxiliary garage project that has been previously discussed.

Brent went over the location and size and what is expected for this building.

There was no action on this and will be addressed at the next board meeting.

2018 Achievements and 2019 Goals

For the past 20 years, AMTRAN's staff has submitted to the board an annual report on achievements for the past year and on planned goals for the coming year. These were sent to the board by electronic via email.

This will be addressed at the next board meeting.

Executive Session

At a later time, the executive session will be held.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant